

ALBURNETT COMMUNITY SCHOOL DISTRICT
Regular Board Meeting Agenda
Board Room
September 17, 2012
7:00 p.m.

Tentative Agenda:

I. **Call to Order:** The regular board meeting was called to order by Jennifer Slife, temporary chairperson at 7:02 p.m. Members present by Roll Call were: David Kirk, Kala Liebe, Jason Martin, Avery Reed, and Jennifer Slife. Others present: Principals Josh Henriksen and Julie Lines, Director of Curriculum and Instruction Luann Byerly, Superintendent Dani Trimble and Board Secretary Rhonda Lange.

II. Election of President and Vice President:

Nominations for President: David Kirk nominated Jennifer Slife and Jason Martin seconded. Nominations ceased. Votes of Aye for Jennifer Slife as President were: David Kirk, Kala Liebe, Jason Martin, Avery Reed, and Jennifer Slife. There were no Nay votes. Motion carried. Jennifer Slife will continue as Board President

Jennifer Slife asked for nominations for Vice-President. Kala Liebe nominated Avery Reed and Jason Martin seconded. Nominations ceased. Votes of Aye for Avery Reed as Vice-President were: David Kirk, Kala Liebe, Jason Martin, Avery Reed, and Jennifer Slife. There were no Nay votes. Motion carried. Avery Reed will continue as Board Vice-President.

III. Determine Dates and Times of Meetings:

The board currently meets the third Monday of each month at 7:00p.m. The board determined to keep with that schedule.

IV. Approve Agenda: David Kirk moved and Avery Reed seconded to approve the agenda as presented. Votes of Ayes were: David Kirk, Kala Liebe, Jason Martin, Avery Reed, and Jennifer Slife. There were no Nay votes. Motion carried.

V. **Welcome Visitors:** Vicki Meadows, Deb Windfield, Danica Windfield, David Miller, Patty Shulista, and Kent Wright.

A. Public Comments to the Board

At this time Mr. Henrikson introduced Danica Windfield. She presented information regarding the Homecoming schedule of activities.

Mrs. Trimble introduced Mrs. Meadows whom she asked to present information regarding the possibility of a band trip to Hawaii this summer. Mrs. Meadows provided the board with a tentative itinerary for the trip and costs.

VI. Board Reports

A. Superintendent:

Mrs. Trimble reviewed a Funding Stream diagram that explains where the different funds get their money and how it can be spent.

She included a syllabus outlining the planned learning for this year at the monthly Superintendent meetings which will be held at Grant Wood. She reminded the board

she will also be out of the office as she participates in the superintendent Network. She reviewed three great opportunities of learning sessions for the board offered by Grant Wood. She brought it to the board's attention that they can start planning to attend the Iowa Association School Board convention in November. She informed the board of the continued work being done regarding the possibility of a new parking lot. She reviewed her updated action plan and asked the board for input. She then presented information regarding the upcoming Physical Plant & Equipment Levy renewal. She presented dates for possible special elections and the steps that will need to be taken. She gave an overview on School District overnight trip expectations and guidelines.

B. Director of Curriculum and Instruction:

Luann Byerly presented information the teachers will obtain from the fall MAP testing. She showed examples of reports the teachers will be able to review for their individual students. The different reports provide the teachers with information to help them know what the students understand and also areas which need improvement. She explained how the teachers are then able to use the information in their instructional plans.

C. Principals:

Mrs. Julie Lines reported that once again Alan and Lori Sperfslage have donated the finances to cover elementary field trips during this school year. This is the fourth year of their generosity. Mrs. Lines also stated there have been a few changes to bus stops but the parents of students this affects have been notified of the alternate plans.

Mr. Josh Henriksen reported first quarter mid-terms are this Wednesday. The new ineligibility policy will go into effect on the following Monday morning at 8:30a.m. This gives the students time to work out issues with a teacher. He then explained two new programs that are being started. One program is a Teacher Cadet program that will allow students to work in an elementary classroom an hour a day. This program will provide our students the opportunity to observe and work with one of our teachers. This opportunity will help our students to determine if teaching is a career choice for them. Also an internship program is going to be offered. With this program students will be able to have internships with local business. Currently one student is testing the program and helping to work out the necessary details. Mr. Henriksen is working on these two new programs along with Mr. Kuhlers. They are just getting things organized and trying to work out all the details of the programs.

D. Board Secretary:

Rhonda Lange informed the board the 2012 CAR is completed and the final fund balance is -357,309.80. This is an improvement of \$283,990.95 from the 2011 CAR final fund balance. She also presented the board with cash flow borrowing history for the past two years compared to the same time period of this year. She informed the board the district will be receiving \$265,530 of state foundation aid each month for the next 9 months.

E. Board Members:

Kala Liebe thanked Mrs. Trimble for holding the open forums with the community. She also mentioned the book that Mrs. Trimble recommended the community and others might read.

Jennifer Slife also mentioned other learning opportunities available to the board to increase their knowledge to be able to answer community questions.

Jason Martin stated he attended a high school volleyball game last week and that it was an excellent game and felt the players and coaches handled the close game very well.

Kala Liebe added the students attending the event were very exciting and into the match.

Jennifer Slife state she is continuing to receive positive input from students and members of the public and she thanked Dani for the educational information she is bringing to the board meetings.

F. Booster Club:

None

G. Foundation:

None

VII. Consent Agenda

Administration recommends the Board approve the Consent Agenda items as listed.

A. Minutes

1. August 20, 2012 Regular Board Meeting

2. September 4, 2012 Work Session

3. September 4, 2012 Special Meeting

B. Financial Reports

C. Invoices

General Fund - \$102,904.61, Management Fund - \$0.00, PPEL Fund - \$43.68, Capital Projects Fund - \$0.00, LOST Fund - \$, Debt Services Fund - \$0.00, Activity Fund - \$26,633.04, Trust Fund - \$0.00, and Nutrition Fund - \$11,579.35.

PLEASE SEE THE ATTACHED LIST OF PAID BILLS

D. Resignations:

None

E. Contract Approvals:

1. Dasha Patton, Food Service

F. Out of State/Overnight Trips:

1. FBLA, National Fall Leadership Conference, Indianapolis, In, Thursday-Sunday November 1st through 4th.

2. FBLA, State Leadership Conference, Coralville, Thursday-Saturday, March 12th – 13th.

David Kirk moved and Kala Liebe seconded to approve the consent agenda items as listed. Votes of Aye were: David Kirk, Kala Liebe, Jason Martin, Avery Reed, and Jennifer Slife. There were no Nay votes. Motion carried.

VIII. Dialogue/Action Items

A. Approval of Resolution of Modified Allowable Growth to Cover Special Education Deficit:

Mrs. Trimble presented an explanation regarding the need for the approval of the resolution. She gave information on the details of the deficit amount. She then explained how the resolution may be used when the budget for the 2013-2014 is prepared. The resolution only allows the district the opportunity to tax to recover this deficit but nothing is definite at this point. Discussion was held.

David Kirk moved and Kala Liebe seconded to approve the Resolution of Modified Allowable Growth to cover the Special Education Deficit of \$253,196.65. Votes of Aye were: David Kirk, Kala Liebe, Jason Martin, Avery Reed, and Jennifer Slife. There were no Nay votes. Motion carried.

B. Approval of First Reading – 400 Board Policy series Review:

Mrs. Trimble recommended this item be tabled at this time. The committee will be meeting for a third time to complete the review of the policy with plans to present the series of policies for the board's first reading at the next regular meeting.

- Jason Martin moved and David Kirk seconded to table this agenda item. Votes of Aye were: David Kirk, Kala Liebe, Jason Martin, Avery Reed, and Jennifer Slife. There were no Nay votes. Motion carried.
- C. Consideration of Board Goal setting Work Session:
Mrs. Trimble asked the board to start looking at the possibility of scheduling a goal setting work session in December. The board reviewed their calendars and decided to hold a Goal Setting Work Session on November 26th at 6:30p.m.
- D. Discussion of PPEL/LOST Projections and Priorities:
Mrs. Trimble presented information regarding the sources of income into these funds as well as the budget of expenses. She reviewed the possible projects that she has listed under each of the funds. She presented data regarding our current bus fleet and support vehicles. The board asked questions of Mrs. Trimble and held discussion. Mrs. Trimble is going to gather information on the projects the board determined to be priorities at this time.
- E. Consideration of Bidding for Support Vehicle Purchase:
The board discussed the specifications presented for bidding support vehicles. Mrs. Trimble informed the board of the steps that will be taken if they decide to obtain bids for support vehicles.
Jason Martin moved and David Kirk seconded to approve the specks presented and to start the process for obtaining bids for support vehicles. Votes of Aye were: David Kirk, Kala Liebe, Jason Martin, Avery Reed, and Jennifer Slife. There were no Nay votes. Motion carried.

IX. Discussion/Correspondence Items

- A. Correspondence Items:
None
- B. Other Items:
None

X. Confirm Date and Time of Next Meeting

Mrs. Trimble stated the next scheduled meeting of the board will be the Regular Meeting on October 15, 2012 at 7:00 p.m., being held in the board room. Mrs. Trimble brought it to the board's attention of a music concert scheduled for that night at 7:00p.m. She recommends the board adjust their meeting so that it is not in session during a school activity. The board reviewed calendars and determined to move this regular board meeting to Tuesday, October 16th at 7:00p.m.

XI. Adjourn

David Kirk moved and Kala Liebe seconded to adjourn the Regular Board meeting at 9:15 p.m. Votes of Aye were: David Kirk, Kala Liebe, Jason Martin, Avery Reed, and Jennifer Slife. There were no Nay votes. Motion carried.

These are unofficial board minutes. The official board minutes are available in the Board Secretary's office.