

ALBURNETT COMMUNITY SCHOOL DISTRICT
Regular Board Meeting Agenda
Board Room
Monday, November 19, 2012
6:00 p.m.

Mission Statement: The Alburnett Community School District will provide educational opportunities which enable students to become confident, competent, and responsible contributors to society.

Tentative Agenda:

- I. Call to Order / Role Call:** The regular board meeting was called to order by Jennifer Slife, Board President at 6:00 p.m. Members present by Roll Call were: David Kirk, Kala Liebe, Jason Martin, Avery Reed, and Jennifer Slife. Others present: Principals Josh Henriksen and Julie Lines, Director of Curriculum and Instruction Luann Byerly, Superintendent Dani Trimble, and Board Secretary Rhonda Lange.
- II. Approve Agenda:** Mrs. Trimble informed the board of two changes to the agenda. She added under Item H PPEL/LOST projects the purchase of a scissor lift and removed the baseball coaching contracts from Item E of the Consent Agenda. Avery Reed moved and David Kirk seconded to approve the agenda with the addition to Item H the possible purchase of a scissor lift and the removal of the baseball coaching contracts from Item E Consent Agenda. Votes of Ayes were: David Kirk, Kala Liebe, Jason Martin, Avery Reed, and Jennifer Slife. There were no Nay votes. Motion carried.
- III. Welcome Visitors:** Danica Windfield, Kara Paulsen, Judy Burns, Gary Holsinger, Dan Pickar, Eleanor Flitsch, Kyle Kuhlert, Jill Carolyn, and Susie Stallman

A. Public Comments to the Board

At this time Kindergarten Teachers, Kara Paulsen and Judy Burns, presented information and gave a demonstration of the Jolly Phonics program they use in their classrooms. Danica Windfield also presented information regarding FBLA and Dance-a-thon activities.

IV. Board Reports

A. Superintendent Report

Mrs. Trimble started her report with a sincere Thank You to Alburnett Lions Club from the administrative team for them doing such a fine job with managing the parking lot at our home football games this fall. Having this assistance not only creates another great community partnership, it also allows us the ability to be available as administrators to address the other needs that often arise as the activities get underway. At this time board members and Mrs. Trimble gave reflections from their attendance at the Iowa Association of School Board Convention held last week. Mrs. Trimble reminded the board of the upcoming meetings scheduled at this time. On November 26th at 6:30 p.m. the board will hold a Work Session for development of district goals and on December 5th at 6:00 p.m. the board will be attending the GWAEA Innovation Series – Customizing Learning for the 21st Century, Meg Ormiston. In preparation for the Work Session she informed the board of the need to cover several areas during the goal setting work session, including but not limited to fiscal planning, facility planning, and educational planning. She asked the board to reviewed an article from the Sept. 9, 2012 Gazette which was brought to her by Board Member Avery Reed and a recent article by Tony Wagner, a keynote speaker from the IASB convention that some of the board members heard.

B. Director of Curriculum and Instruction:

Mrs. Byerly informed the board of the curriculum meetings she has held with the teachers by grade level or subject level. She presented percentages regarding implementation of the Iowa Common Core Curriculum to our students.

C. Principals:

Mrs. Lines presented information regarding the readiness to be able to change bus routes that involve the Cedar Rapids School District. The elementary success center is now up and running. Mrs. Linda Zach is the instructor for this and currently there are 5 students in the center for services. The success center is available two hours a day at this time.

Mr. Henriksen informed the board the annual Senior Citizen Luncheon will be held on December 5th. He thanked Mr. Kuhlers, Mrs. Arment, and the students that had a part in the Veterans Day Assembly and luncheon. He also thanked Mr. Kuhlers and the FBLA members for their efforts in holding Purple N Gold night for the fall sports programs. He congratulated the Poms in winning the Conference competition that was held last Saturday here at Alburnett. He informed the board of the Scheduling Committee that is underway and looking at different scheduling models that would work for our school. Our goal is to maximize opportunities for students' academic success. They are keeping in mind the 1:1 initiative, opportunities for college credit, increased opportunities for project based learning, internships, and collaboration by our teachers and students to increase student centered learning. The committee will have something to present to the board in January. He also informed the board of the high school working to have a success center again. He is looking to utilize Mark Stevens, a current high school associate, to work with struggling students. Mr. Henriksen noted he feels we do a good job of tracking students involved in athletics and activities but this opportunity will give the district a chance to help those students who are on the D and F list but tend to fly under the radar. Mr. Henriksen is working with others to identify the students that will start working with Mr. Stevens in the near future.

D. Board Secretary: Rhonda Lange presented information regarding open enrollment "in" billing and property tax amounts received in November.

E. Board Members: None

F. Booster Club: None

G. Foundation: None

V. Consent Agenda

Administration recommends that the Board approve the Consent Agenda items as listed below.

A. Minutes

1. October 16, 2012 Regular Meeting

B. Financial Reports

C. Invoices

General Fund - \$525,544.69, Management Fund - \$0.00, PPEL Fund - \$1,127.80, Capital Projects Fund - \$0.00, LOST Fund - \$7,885.00, Debt Services Fund - \$0.00, Activity Fund - \$31,214.13, Trust Fund - \$0.00, and Nutrition Fund - \$20,716.66.

PLEASE SEE THE ATTACHED LIST OF PAID BILLS

D. Resignations

1. Elena Riley, Poms Coach

2. Dana Siems, Associate

3. Beth Vittengl, Asst. Girls Track Coach

E. Contract Approvals

1. Kevin Johnson, Head Softball Coach

2. Amy Rawson, Asst. Softball Coach

F. Out of State/Overnight Trips

None

David Kirk moved and Avery Reed seconded to approve the consent agenda items listed. Votes of Aye were: David Kirk, Kala Liebe, Jason Martin, Avery Reed, and Jennifer Slife. There were no Nay votes. Motion carried.

VI. Dialogue/Action Items

A. Letter to Cedar Rapids Board of Education Regarding Open Enrollment Transportation:
Mrs. Trimble presented a draft letter regarding the continuation of open enrollment transportation. She explained each school district in Iowa has the option to allow another school district to send buses into their district to pick up open enrolled out students. The receiving district may not send buses into the sending district to transport an open enrolled student unless the boards of both districts agree. Alburnett has had mutual agreement with the Cedar Rapids school district since 2002. In October, we were notified that Cedar Rapids would no longer approve this arrangement. Affected parents open enrolling to Alburnett from Cedar Rapids have requested a letter be sent to Cedar Rapids Schools requesting a continuation of the prior agreement.

Jason Martin moved and Kala Liebe seconded to approve the letter requesting permission to pick up students within the Cedar Rapids School District boundaries for the remainder of the 2012-2013 school year. Votes of Aye were: David Kirk, Kala Liebe, Jason Martin, Avery Reed, and Jennifer Slife. There were no Nay votes. Motion Carried.

B. FEMA Project Grant Agreement Amendment No. 1:

Mrs. Trimble reminded the board that back in August, it was reported that the district was applying for additional FEMA funding for items we, along with Neumann Monson, deemed “eligible costs.” We have been notified that Alburnett will receive additional funding. The Federal contribution (75%) will be \$1,081,289, an increase of \$144,965 and the State contribution (10%) will be \$144,171, an increase of \$19,328. Combined this is an increase of \$164,293. For the district to receive these additional funds, the Amendment to the Project Grant Agreement must be approved by the board.

Jason Martin moved and Avery Reed seconded to approve the Amendment to the Project Grant Agreement as presented. Votes of Aye were: David Kirk, Kala Liebe, Jason Martin, Avery Reed, and Jennifer Slife. There were no Nay votes. Motion Carried.

C. SBRC Request of Modified Allowable Growth for Increased Enrollment & Open Enrollment Out

Mrs. Trimble explained the School Budget Review Committee (SBRC) allows for a process of requesting additional authority to addresses increases in enrollment over the previous year or for the payment of open enrollment out students that were not included in certified enrollment for the previous year. Final action on whether or not this authority would be funded occurs during budget preparation in the spring. She presented the following information:

The online application for Alburnett is as follows:

Enrollment 2011	548.3	Enrollment 2012	558.4	10.1 x \$6,001	= <u>\$60,610</u>
OE Out increase	12.5 (minus increase from above)			2.4 x \$5,883	= <u>\$14,119</u>
Total SBRC Request = \$74,729					

David Kirk moved and Jason Martin seconded to approve completing the request of Modified Allowable Growth for Increased Enrollment and Open Enrollment Out. . Votes of Aye were: David Kirk, Kala Liebe, Jason Martin, Avery Reed, and Jennifer Slife. There were no Nay votes. Motion Carried.

D. School Board Negotiations Team:

Mrs. Trimble discussed with the board the procedure to be followed during contract negotiations this year. It was determined to continue handling negotiation the same as in the past.

Avery Reed moved and Kala Liebe seconded to appoint Jason Martin and David Kirk to the Board negotiation team. Votes of Aye were: David Kirk, Kala Liebe, Jason Martin, Avery Reed, and Jennifer Slife. There were no Nay votes. Motion carried.

E. Second Reading – 400 Series Board Policies:

Mrs. Trimble stated there have not been any changes made to the policies as presented and approved for first reading in the October Regular Board Meeting.

Kala Liebe moved and Avery Reed seconded to approve the Second Reading of the 400 Series of Board Policies as presented. Votes of Aye were: David Kirk, Kala Liebe, Jason Martin, Avery Reed, and Jennifer Slife. There were no Nay votes. Motion carried.

F. Early Retirement Resolutions:

Mrs. Trimble presented the certified staff and non-certified staff resolutions for early retirement offerings. She stated these are the same resolutions the board reviewed in October with one change - the certified staff resolution is worded to include two licensed teachers. She also reviewed the updated worksheet which is an estimation of the long-term projections for the Management Fund. The board asked questions and discussion was held.

David Kirk moved and Jason Martin seconded to approve the Certified Staff and Non-Certified Staff Early Retirement Resolutions as presented. Votes of Aye were: David Kirk, Kala Liebe, Jason Martin, Avery Reed, and Jennifer Slife. There were no Nay votes. Motion carried.

G. REAP Funded Purchase of Elementary iPads and Cart:

Mrs. Trimble presented information and requested board approval to order a set of 30 iPads, a cart, and configurator for the elementary school to be funded through REAP as follows:

Ergotron Teachwell Tablet Cart 32	EarthWalk	\$1,999.00
3 10-packs of iPads at \$3,790	Apple Inc.	\$11,370.00
1 MacBook Pro	<u>Apple Inc.</u>	<u>\$1,099.00</u>
	Total	\$14,468.00

David Kirk moved and Avery Reed seconded to approve the purchase of Elementary iPads, Cart, and configurator with REAP funds. Votes of Aye were: David Kirk, Kala Liebe, Jason Martin, Avery Reed, and Jennifer Slife. There were no Nay votes. Motion carried.

H. PPEL/LOST Projects:

Bus Purchases from Lease

Mrs. Trimble presented information regarding the option to purchase two busses that are currently being leased. To purchase two of the newest buses that are currently under lease, the final payoff will be due in December. The following is a review of the lease program for each:

Purchase Price	\$90,681
Interest	\$8,000
Total Cost	\$98,681
Payments	\$14,247
	\$14,247
	\$14,247
Balloon Payment	\$55,900
Total Cost to purchase 2 buses from lease	\$111,800

David Kirk moved and Kala Liebe seconded to purchase the two busses that are currently being leased using PPEL Funds. Votes of Aye were: David Kirk, Kala Liebe, Jason Martin, Avery Reed, and Jennifer Slife. There were no Nay votes. Motion carried.

Purchase Scissor Lift

Mrs. Trimble presented information regarding the opportunity to purchase a used scissor jack from Duke in Cedar Rapids for \$5, 500. She listed examples of tasks the scissor jack could be used for. Head Custodian, Gary Holsinger, stated he cannot put up our current scaffolding so this would allow him to be able to complete tasks without needed another person's help.

Jason Martin moved and Kala Liebe seconded to purchase the used scissor jack from Duke for \$5,500. Votes of Aye were: David Kirk, Kala Liebe, Jason Martin, Avery Reed, and Jennifer Slife. There were no Nay votes. Motion carried.

I. Disposition of Obsolete Equipment:

Mrs. Trimble requested the board's approval to run the following advertisement for sealed bids.

<p>FOR SALE</p> <p>The Alburnett Community School District has the following item for sale:</p> <p>1995 Chevy Suburban 244,000 miles Vehicle Sold As Is</p> <p>Bids are to the Supt. office by 4:00 p.m. on Tuesday, December 11, 2012.</p> <p>To view or ask questions call 842-2261.</p> <p>The Alburnett Board reserves the right to refuse any or all bids.</p>

Kala Liebe moved and Jason Martin seconded to advertise the disposition of the 1995 Chevy Suburban using a sealed bid process. Votes of Aye were: David Kirk, Kala Liebe, Jason Martin, Avery Reed, and Jennifer Slife. There were no Nay votes. Motion carried.

VII. Discussion/Correspondence Items

a. Correspondence Items:

b. Other: Mrs. Trimble thanked the Alburnett Lions Club for sponsoring the removal of overgrown plants and cement work at the south end of the parking lot.

VIII. Confirm Date and Time of Next Meeting

The next scheduled meeting of the Board will be a Work Session at 6:30p.m. on November 26th and the next Regular Meeting will be at 7:00 p.m. on December 17, 2012. These meetings will be held in the Board Room.

IX. Adjourn

Kala Liebe moved and Avery Reed seconded to adjourn the Regular Board meeting at 7:15 p.m. Votes of Aye were: David Kirk, Kala Liebe, Jason Martin, Avery Reed, and Jennifer Slife. There were no Nay votes. Motion carried.

